

Vacancy: student mentor Bachelor Archaeology

The Faculty of Archaeology is seeking BA3 students in Archaeology that can coach our new first-year bachelor students that will start in September 2021. We think it is very important to guide our students in familiarizing with their program, their peers, student life, our staff, and the city. Therefore, we focus on extra support for them. Would you like to help us and act as a student mentor?

As a student mentor you will supervise two or three groups of up to 12 first-year students. You will act as a role model and a first point of contact for the members of your groups. You will organize a program focused on introducing students to Leiden University, building their study skills, and improving the wellbeing of the students. You will work together with the other mentor students and will be coached by a coordinator (staff). In addition, as a student mentor you will give tips and guidance on how to manage studying, exams, systems (such as Brightspace), educational culture, choices further down the course, and student life.

Profile of a student mentor:

- Third-year bachelor student at the Faculty of Archaeology with good study results and a strong affinity to the study program;
- Has a motivated and enthusiastic appearance with a positive outlook;
- Possesses good communication skills in both Dutch and English;
- Has great organizational skills, online and offline;
- Is empathetic and helpful;
- Values inclusiveness and diversity;
- Preferably has experience in guiding groups (e.g. teaching or training);
- Available from August 25th 2021 to January 2022, for 4 - 6 hours a week;
- Legally able to work in the Netherlands;

Tasks and responsibilities:

- Organizing, planning and chairing of the mentor group meetings;
- Motivating your mentor groups;
- Point of contact for the students in your groups, if needed, refer them to the appropriate support, department or procedure;
- Answering practical questions from the group members;
- Supporting your mentor groups with connecting to the study program and faculty;

What we offer:

- Training in which you learn competences in leadership;
- Responsibility and experience in mentoring groups;
- Access to a network of student mentors who can support and learn from each other;
- Compensation in accordance with the collective labour agreement of Leiden University (via JobMotion).

Diversity

Leiden University is strongly committed to diversity within its workforce and especially welcomes applications from members of underrepresented groups.

Information

For more information about this vacancy, please contact Marjet de Ruyter, teammanager Education Office: m.h.de.ruyter@arch.leidenuniv.nl.

Applications

Do you recognize yourself in this profile and do the tasks excite you? Please apply for this vacancy by sending the following:

- your resume
- a video of maximum 2 minutes, in which you introduce yourself, the way you would do to your mentor group in September and explain which topics you will add to the programme for your mentor group and why.

Send you application before July 2, 2021 stating your name, student number and study programme to Marjet de Ruyter, m.h.de.ruyter@arch.leidenuniv.nl.