

Vacature

Student-Assistant Data Management

Omvang (fte)

0.2

Locatie

Leiden

Sluitingsdatum

23 augustus 2020

The department of Archaeological Sciences of the Faculty of Archaeology, Leiden University, has a vacancy for an

Student-Assistant Data Management

Key responsibilities

The student will be responsible for guiding and supporting researchers to perform proper data management for their research projects. This support is mainly required during the starting phase of researchers with Data Management Plans (DMP) and at the final phase of research, which is concerned with deposition of the data in sustainable repository.

In addition to dealing with data management the candidate helps with digitization of physical (paper) data. The function will involve giving workshops on research data management to other PhD students and staff, informing them on the latest data management regulations and keeping track of the data archiving progress of PhDs and research projects.

Selection criteria

- Interest in data management and open science;
- Currently studying at the Faculty of Archaeology, MA, RMA or self-funded PhD students can apply.
- Good communication and writing skills;
- A supporting and problem-solving attitude;
- Excellent command of English (preferably Dutch, but this is not a condition).

Our Faculty

The future of the past begins in Leiden. The [Faculty of Archaeology](#) is internationally leading for its research, home to a broad array of specializations and notable for its strong connection between teaching and research. Home to over 500 students in the multidisciplinary world of archaeology, the faculty and its researchers from all areas of the archaeological field determine the future of archaeological research.

Terms and conditions

We offer a 0.2 FTE (8 hours per week) position for a one-year term. A renewal will be possible at the end of this year, but is dependent on the student-status of the student. The salary will depend on whether the candidate is a Master student. Hourly wage is approximately €14,95, depending on the phase of your studies.

Diversity

Leiden University is strongly committed to diversity within its community and especially welcomes applications from members of underrepresented groups.

Information

For further information about the position contact Kate Mokranova, email: k.mokranova@arch.leidenuniv.nl, current student-assistant Data Management.

Applications

To apply for this vacancy, please send an email to Wouter Kool (w.kool@arch.leidenuniv.nl). Please ensure that you attach the following documents as a single PDF file quoting the vacancy number:

- A cover letter stating your motivation to apply for this position
- A curriculum vitae

Only applications received **no later than 15 august 2021** can be considered.