

云运智能科技（上海）有限公司

EZtrans (Shanghai) Co., Ltd

Onboard date: Starting ASAP

Duration: Full-Time Internship (40 hours), 3-6+ months, with possibility to extent long-term job contract.

Location: No. 3888 Hutai Road, 201900, Shanghai, RPC. (Exit 2, line 7, Nanchen Stop)

About EZtrans:

Yunyun Intelligent Techonlogy (Shanghai) Co., Ltd (EZtrans) is a one-stop digital freight forwarding platform of global door-2-door services. We provide global logistics solutions and global supply chain management for companies which are doing international trading.

Along with One Belt One Road and China International Import Expo, logistics companies are increasingly seen as strategic partners in the trade business. The IT transformation of traditional process will make us lead the market providing our customers new and smart solutions, and meet the huge demand for an end-to end network.

What you can gain during this period:

1. Wide and detailed knowledge about the International Trading and Logistics
2. Global Management Trainee
3. Expansion of your Global Network
4. Improvement of your Chinese Language Skills (working daily with Chinese colleagues)
5. Improvement of your Management Skills
6. Experience Team-Work in an International and Multicultural Team
7. Win high salary opportunities
8. Full-time job opportunity, if you have outstanding performance during the internship

Essential Duties:

1. Serve as liaison between all kind of overseas vendors and customers
2. Acquire new business and expand the portfolio business
3. Contact overseas companies to collect service & price list, and develop procedures for overseas warehouses and last-mile delivery
4. Get familiar with the company platform system, and guide clients/vendors to use it
5. Build relationship with the foreign trading companies based in Shanghai or near
6. Provide administrative support to CEO and serve as a key member of the company executive staff, responsible for the central coordination of daily activities;
7. Update and keep CEO abreast of current issues, industry news, possible concerns
8. Directs key projects under supervision of the CEO
9. Performs other duties as needed.

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Requirements:

1. Fluency in English, both written and verbal
2. Ability to self-prioritize work steams, to work independently and to meet the tight deadlines
3. Ability to interact discretely at the most senior levels of an organization, and to work collaboratively across functions, levels and departments toward shared objectives;
4. Good writing and communication skills
5. Proficient in the use of technology and Microsoft Office software packages
6. Ability to keep or supervise complex records, to assemble ad organize data, and to prepare and submit required reports
7. Ability to establish and maintain excellent working relationships with overseas vendors and clients, local foreign trading companies and the working team.
8. Have the ambitions to develop some personal skills and get certain goals, in order to be ready for the real job in the near future
9. Be mothertongue of one of the following languages: English, German, French, Russian, Spanish, Arabic, Portoguese, Turkish, Greek.
10. Intermediate Chinese level (is a plus, but highly appreciated)
11. Recently graduated or students of a business/ logistics/ international management/international communications field (is a plus, but highly appreciated)

Compensation:

1. 2000 RMB per month pocket money in the first three months; if the intern has outstanding performance we will provide 5000 RMB per month and need to sign the contract which is for the promise that will be the full-time employee after the graduation.
2. Possibility to be hired as the full-time employee (with employee base salary and performance bonus).

Are you interested? Are you qualified becoming branch manager of your company?

Please send your CV and Motivation Letter (in English or Chinese) to:

Melinda Wu (melinda.wu@eztrans.cn) / Harvey Xia (harvey.xia@eztrans.cn) / Nicole Carvelli (nicole.carvelli@eztrans.cn)

For any questions, please contact on Wechat Melinda Wu +86 18616010891 or Nicole Carvelli +86 13166294656

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