

19. October 2018: 14-16.00

Members present: Hannah De Mulder, Emile Munte, Alessandra Barrow, Eveline Vos, Marat Markert

Agenda

1. Appointment of secretary (among student members): we agreed that student members will select a secretary for the OLC among them. The secretary's tasks are outlined in the rules of procedure
2. Transfer of dossiers:
Former OLC student member Victor Blichfeldt informed students about the different efforts/projects student members have been working on throughout the last year and gave some advice for incoming student members, such as working / coordinating with student members of the programme board or with the assessor of the faculty board.
3. Priorities for this academic year:
We discussed what priorities/projects members want to work / push forward. The chair informed the student members that whatever project they want to take on, a link to the core tasks of the OLC (ensuring the quality of the teaching in the BAIS programme) should be clear.
In addition to core tasks, such as analysing the course evaluations, voting on the CER etc. the following points were mentioned as priorities student and/or staff members would like to work on this academic year:
 - Eveline: Greater differentiation in language courses wrt prior level of knowledge of students (how to ensure effective learning in language classes where students with zero knowledge of a language share a language course with students who have background knowledge in a language) **[Deadline?]**
 - Eveline: inquire/identify what level of language proficiency will courses such as foreign language in practice deliver and see whether this is sufficient for Master's programme entry requirements (e.g. some MA's in Asian studies require a minimum level of HSK IV (mandarin) as entry requirement) and whether adjustments can be made for this course **[Deadline?]**
 - Alessandra Barrow: mental health situation among BAIS students **[Deadline?]**
 - Emil/Marat: analyse effects of abandoning the midterms in first year/second year courses this semester **[Deadline: I. February – after course evaluations for SEM1 arrive; II. June – after course evaluations for SEM2 arrive]**
 - Emil: improve the enrolment system on uSiS (Emil has been informed about past efforts of student members of the OLC and Programme Board and that this issue should be addressed to the faculty board) **[Deadline?]**
 - Emil: possibilities and potential effects of introducing a numerous fixus or alternatives ("matching") on quality of education at BAIS **[Deadline?]**
 - Emil: free travel for international students between Leiden and The Hague (likewise, Emil has been informed about past efforts on this topic and that this issue must be addressed at the University level). **[Deadline?]**

- Hannah: reformulate current evaluation forms and investigate usefulness of/alternatives to current mid-term evaluations in the tutorials **[Deadline?]**
4. Self-evaluation report for visitation: not available yet (to be produced by former OLC student members)
 5. NSE outcomes: short discussion about the NSE results; Marat notified the others that additional data has been requested from the faculty so as to be able to get a better understanding of the different scores on the survey items, especially those relating to labour market preparation / internships . We discussed further how we could ensure better feedback of evaluation results to students (without revealing sensitive information). One suggestion was to inform students about the work of the OLC at social events (borrels). Another suggestion was to organize once or twice a year an open door event (2 hours) where students can get information about the work of the OLC and follow-ups on the course evaluations; one staff member and one or two student members could lead the event/presentation.