

Important information MyStudymap

FOR ALL STUDENTS AT THE FACULTY OF HUMANITIES

On [this page](#) you can find manuals, FAQs and instructional videos on how to use MyStudymap and the registration process.

Do you have a question about the content or specific courses? Please contact your [Education Administration Office](#).

Please note! You plan and register for all courses and examinations in MyStudymap which is part of the student portal (so no longer in the student app and/or uSis). You still use uSis and the student app for example to submit a petition and to view your results.

Below you will find some important information that you have to be aware of in order to plan and register in MyStudymap. These points are related to the fact that the Faculty of Humanities will be using the student portal/MyStudymap while other faculties are not doing so yet.

1. You'll only see **your own study programme(s) at the Faculty of Humanities** (and the Faculty of Medicine if you are studying there) in MyStudymap. If you are also a student at a study programme at a different faculty, you must register for the courses and exams for that study programme according to the rules of that faculty.
2. In MyStudymap you'll see your study programme and the courses that you still have to complete that are offered in the second semester. You can plan these courses and exams from 6 December. From 15 December you can use this planning to register directly for bachelor's courses, and from 16 December for master's courses. You can plan and register for the entire registration period up to 14 days before classes start.
3. If you register for a course in MyStudymap you'll also find the course module in **Brightspace**.
4. If any **courses are missing** in MyStudymap, this could be because the course isn't offered in the second semester, or because there is a **replacement course** instead. If so, you'll find both the old and the replacement course in MyStudymap. You then choose to register for the replacement course. You can always add a course to your planning by selecting a course from the Prospectus in MyStudymap. See the instruction [here](#).
5. If you'd like to register for **electives and/or minor courses** at the Faculty of Humanities or at **another faculty** you can add these to your planning in MyStudymap and you can also use MyStudymap to register when registration opens. For more information on how to add a course from another faculty to your planning go [here](#).
6. All registrations for **examinations at the Faculty of Humanities** in MyStudymap are *pre*-registrations. You'll receive a message asking you to confirm or reject your participation in the examination thirty days before the moment of examination. You can respond up to 10 days before the examination takes place. If you don't want to participate or you don't respond, you will automatically be **de-registered** for the examination and cannot take part.
7. Point 6 does not apply to **examinations at other faculties** for which you have registered in MyStudymap. For these exams you don't receive a message to confirm your participation and you will remain registered. This is temporary arrangement because, for now, the Faculty of Humanities is the only faculty to use the student portal/MyStudymap.
8. For several courses there is a pre-registration. Especially for International Studies. For these *thematic seminars* in **MyStudymap** you'll be notified that the courses that are full. This means you cannot register. Your study programme will provide you with more information. See also the website of your study programme.