



# Presentation content

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- Questions

# The Science International Office



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# Science International Office



**Ms. Hanna  
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International  
Office**



**Ms. Fenna  
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**Support  
International  
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Contact us via [outgoing@science.leidenuniv.nl](mailto:outgoing@science.leidenuniv.nl)

[Book an appointment](#) during office hours

LMUY, room L.107



# Faculty of Science Buildings

Find the Science  
International  
Office here!



# What Can We Help You With?

- First point of contact for general exchange or internship-related questions
- Information about exchange options through *Faculty exchange* programme
- Help with the registration of your project/internship abroad
- Information on scholarships, and the signing of scholarship applications
- Connecting to previous Faculty of Science exchange students

# What Can We NOT Help You With?

- *Specific* uni-wide questions; contact the relevant coordinators for this programme

# Study Abroad Options



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# Study Abroad Options

## Exchange

- take courses at a partner university
- pay Leiden tuition fees
- eligible for grants
- find an overview of partners on the world map on the website

## Free mover

- take courses at any university, without an agreement and/or selection
- you pay Leiden tuition fees and host university tuition fees
- not all universities accept free movers!

## Internship/ Research Project

- not limited to partner universities
- no application deadlines
- you arrange the internship yourself
- eligible for grants

## Summer/Winter School

- short term program
- not limited to partner universities
- not always for ECTS



# Uni-wide versus Faculty Exchange

## University-wide Exchange

- deadline is **December 1<sup>st</sup> (2023)**
- outside the EU, with partners in North and South America, Asia, Africa and Oceania
- Open to *all* Leiden University students
- Selection done by International Relations Office
- Selection based on a draw
- Highly competitive

Information via [studyabroad@sea.leidenuniv.nl](mailto:studyabroad@sea.leidenuniv.nl)

Please note that the uni-wide program is still in flux, check **the website** for the latest information!

## Faculty Exchange

- deadline is **February 1<sup>st</sup> (2024)**
- mostly inside the EU, with a few non-EU partners such as China, Singapore and Japan
- Open to *only* Faculty of Science students
- Selection done by Faculty of Science
- Selection based on motivation and course choice
- Less competitive

Information via [outgoing@science.leidenuniv.nl](mailto:outgoing@science.leidenuniv.nl)

# Resources



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# Website (link)

- Science Tab
- World Map
- Agreement Details
- Student Report Database
- Course Overview



Go to the  
Exchange pages

Student website > Extra study activities > Studying abroad > Exchange > What and why?

## What and why?

General Science ←

For the difference between the University-wide and Faculty of Science exchange programmes please read more under the general tab.

If there is specific information related to the faculty of Science besides the general information, then you will find this under the Science tab on each page (Where?, When?, etcetera).

Find our latest announcements on Brightspace, under the Faculty of Science (FWN) course.

### There are many ways to go abroad

Here are the options you have:

- Exchange programs via agreements with partners universities, with this option you will follow courses abroad;
- Internships, fieldwork, research project or summer schools abroad; and
- Free mover - study abroad independently.

### Need inspiration?

Check out where others have gone before you in the [student report database](#)


> Your study programme  
> Support and well-being  
> Facilities  
v Extra study activities  
v Studying abroad  
v Exchange  
What and why?  
Where?  
When?  
Approval and application  
To arrange before departure  
To arrange upon your return  
> Studying abroad independently  
Entire masters programme  
Health and safety  
Financial matters  
Internships, research, fieldwork, summer schools and more  
International Exchange Coordinators  
Honours education  
Summer & winter schools  
Extra online courses

**International Office Faculty of Science**  
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Maak een afspraak

**International exchange coordinators (university-wide)**  
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From October 17th until November 29th, there are walk-in hours for studying abroad. These are on every tuesday in Plexus (10:00-13:00) and wednesday in Wijnhaven (10:00-13:00).

# World Map


([link](#))


 **Study Abroad World Map** Apply Now ?

Before starting your search, click on the ? (top right of screen) for instructions on how to search for suitable destinations.

Faculty: Faculty of Science  
Exchange Programme: Faculty exchange programme  
Country:   
Level:   
Language of Instruction:   
Partner University:

[Reset Filters](#)





**World Map instructions**

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# World Map – Agreement Details

The screenshot displays the 'Study Abroad World Map' interface. On the left, a list of partner universities is visible, including Aarhus Universitet, Bangor University (University of Wales, Bangor), Carl V. Ossietzky Universität Oldenburg, Ceské vysoké učení technické v Praze, Chalmers University of Technology, Ecole Normale Supérieure de Lyon, Ecole nationale de la statistique et de l'analyse, Freie Universität Berlin, Friedrich-Alexander-Universität Erlangen-Nürnberg, Georg-August-Universität Göttingen, Imperial College (of Science, Technology and Medic), Karl-Franzens-Universität Graz, and Karolinska Institutet. The main content area is a modal window titled 'Agreement Details' for Bangor University (University of Wales, Bangor). The details include: Location: Bangor, United Kingdom; Partner website; Agreement Name: Erasmus-UK BANGOR01-SCI-BIOLOGY; Exchange Programme: Faculty of Science; Level: Bachelor/Master; Semester: Fall or spring; LU Application Deadline: 1 February. A red bracket highlights the 'Intended for students from' section, which lists 'Faculty of Science'. Below this, the 'Open for the following programmes' section lists 'Biology, LST'. The 'Fields of Study' section states: 'School of Biology. As an International Exchange/Erasmus+ student, you should take the majority of your credits from the host academic school you've chosen here in Bangor. You are eligible to take modules from all levels of study. Modules can be found online at: www.bangor.ac.uk/courses/undergraduatemodules'. The 'Academic Calendar' section lists: 'First (fall) semester: end of September - mid January' and 'Second (spring) semester: end of January - beginning of June'. The background shows a map of Europe with a red location pin over the UK. The top right of the interface has an 'Apply Now ?' button. The bottom of the map shows a scale bar for 2,000 km and copyright information: '© 2015 Oracle Corporation Terms Map data ©2015 HERE'.

**Agreement Details**

**Bangor University (University of Wales, Bangor)**  
Bangor, United Kingdom

[Partner website](#)

Agreement Name Erasmus-UK BANGOR01-SCI-BIOLOGY

Exchange Programme Faculty of Science

Level Bachelor/Master

Semester Fall or spring

LU Application Deadline 1 February

▼ **Intended for students from**

- Faculty of Science

**Open for the following programmes**

Biology, LST

▼ **Fields of Study**

School of Biology  
As an International Exchange/Erasmus+ student, you should take the majority of your credits from the host academic school you've chosen here in Bangor. You are eligible to take modules from all levels of study. Modules can be found online at: [www.bangor.ac.uk/courses/undergraduatemodules](http://www.bangor.ac.uk/courses/undergraduatemodules)


▼ **Academic Calendar**

First (fall) semester: end of September - mid January  
Second (spring) semester: end of January - beginning of June

# Student Report Database

What are you looking for

**Regions of the World**



United Kingdom ▾

**Faculty**

- University-wide
- Archaeology
- Governance and Global Affairs
- Humanities
- Law
- Medicine/LUMC
- Science
- Social and Behavioural Sciences

**Report type**

- Clinical clerkship
- Conference
- Exchange
- Excursion / Fieldtrip
- Fieldwork
- Free mover
- Internship
- Mandatory study abroad
- Research project
- Summer school / Winter school
- Thesis

**Found reports (128)**

**Bangor University** United Kingdom  
2021 | Exchange | Social and Behavioural Sciences | Psychology | 1

**Bangor University** United Kingdom  
2019 | Exchange | Social and Behavioural Sciences | Psychology | 1

**Bangor University** United Kingdom  
2019 | Exchange | Social and Behavioural Sciences | Psychology | 1

**Bangor University** United Kingdom  
2019 | Exchange | Social and Behavioural Sciences | Psychology | 2

**Bangor University** United Kingdom  
2019 | Exchange | Science | 2

**Bangor University** United Kingdom  
2018 | Exchange | Social and Behavioural Sciences | Psychology | 1

**Bangor University** United Kingdom  
2018 | Exchange | Social and Behavioural Sciences | Psychology | 2

**Bangor University** United Kingdom  
2018 | Exchange | Social and Behavioural Sciences | Psychology | 3



**Student Report  
Database**

# Course Overview

This overview is subject to change!  
Always check the partner university (exchange) website for the latest overview of available courses.

What courses you can take during your exchange depends on:

- Partner University's entry requirements
- Our agreement with the Partner
- Leiden's Board of Examiners

- ▼ Studying abroad
  - ▼ Exchange
    - Exchange
    - Where?**
    - When?
    - Approval and application
    - To arrange before departure
    - To arrange upon your return
  - > Studying abroad independently
  - > Entire masters programme
  - > Health and safety
  - > Financial matters
  - > Internships, research, fieldwork, summer schools and more
- Honours education



DESTINATIONS TO CHOOSE FROM:

General **Science**

If you want to follow courses abroad, you can choose among the different partner universities with which the faculty or university has a so-called 'exchange agreement'. As an exchange student, you will have the advantage that you will not have to pay the tuition fees of the university abroad and you can use the credits for your curriculum here in Leiden.

As a student of the Faculty of Science, you can go abroad via the following types of exchange programmes:

- University-wide exchange programmes (deadline 1 December)
- Faculty of Science exchange programmes (deadline 1 February)

Please note that the information below concerns the Faculty exchange programmes only. For university-wide (uni-wide) programmes and application procedures we refer you to the information on the general pages.

### Which destinations may I select?

First make sure to choose the faculty of Science while exploring the options you have in the world map. The science partners are only intended for science students, the Humanities partners are only intended for the humanities students and so on.

In our world map you can search for destinations by filtering on the basis of country, exchange programme type, level, language and more. Once you have found an interesting destination, check the details carefully. Pay particular attention to the following sections:

- **Intended for students from:** is this destination open to students from your study programme?
- **Important considerations:** are there other important aspects you should consider, e.g. language requirements, admission requirements for the courses of your interest or semester dates?

### What to keep in mind:

1. Course offer: take a look at the [overview of previously approved courses](#), to get an idea of possible course options at the partner university. Please note you are not limited to these courses, but it gives you a general idea of what is available at the partner university.



# Who to Contact with Questions...

- **General questions, internships abroad, questions about the faculty exchange program:**

Science International Office

[outgoing@science.leidenuniv.nl](mailto:outgoing@science.leidenuniv.nl)

- **Questions about the uni-wide exchange program:**

Uni-wide exchange coordinators

Tuesday 10 – 13.00 (Plexus)

Wednesday 10 – 13.00 (Wijnhaven)

[studyabroad@sea.leidenuniv.nl](mailto:studyabroad@sea.leidenuniv.nl)

- **Questions about the exchange as part of your study program/course plan:**

Relevant Study Advisors

- **Specific questions about the scholarships (exceptions/applications dates, etc):**

Scholarship Team

[outbound@sea.leidenuniv.nl](mailto:outbound@sea.leidenuniv.nl)



# Application Process



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# Exchange Requirements

- You are a registered Leiden University student before and during the exchange
- Your study programme agrees with your plans to study abroad
  - **Who?** Via study coordinator, not yet official via Board of Examiners
  - **When?** BSc 3<sup>rd</sup> year minor or MSc 2<sup>nd</sup> year (MSc Mathematics MSc 1<sup>st</sup> year 2<sup>nd</sup> term)  
Discuss other options with your study advisor!
- You are a nominal student
  - No study delay
  - BSc: at least 60 EC completed upon application
- You (preferably) have a GPA of 7.0/10 or higher

**Faculty only:** If you do not meet these requirements, you can still apply. However, your application will be discussed with the study advisor and not all partner universities will be an option.



# Application - uSis

## How:

1. Log in to uSis and select the '*Study Abroad*' tile
2. Select '*Study at a partner university via an exchange programme*'
3. Click on '*Create*' to start your application



\*Academic year during exchange

2024-2025



➔ **Academic year:** Select the academic year of your exchange (24-25), not the current academic year!

\*Start semester

Fall



\*Duration

1 semester



➔ **Duration:** Select 1 semester.

\*Exchange Programme

Faculty and/or study programme



➔ **Exchange Programme:** Submit one application per exchange programme - it is not possible to select both uni-wide and faculty partners in one application. Please have only one active application at a time (wait for uni-wide results)!

\*Your faculty at Leiden University

Faculty of Science



# Application - Documents

Click here  
for more  
info!

## University-wide Exchange

- Your top 5-10 partner universities
  - The program is highly competitive, so more selected partners are required!
- Motivation letter for your top 3 choices
  - Submit *one* letter
  - Template can be found [online](#)
- LST students: your TU Delft Transcript of Records
  - We cannot see your grades in uSis!

Information via [studyabroad@sea.leidenuniv.nl](mailto:studyabroad@sea.leidenuniv.nl)

## Faculty Exchange

- Your top 3 partner universities
  - Fewer or more choices allowed; we will contact you if we cannot place you in your top 3.
- Motivation letter for your top 3 choices
  - Submit *one* letter
  - You do not have to use the uni-wide template
- An overview of prospective courses (not binding!)
- LST students: your TU Delft Transcript of Records
  - We cannot see your grades in uSis!

Information via [outgoing@science.leidenuniv.nl](mailto:outgoing@science.leidenuniv.nl)



# Application - Deadlines

University-wide Exchange

**23:59 on 1 December 2023**

*Late applications will not be considered*

Faculty Exchange

**23:59 on 1 February 2024**

*Late applications will only be considered when the selection is completed and places are left*

**Do not wait until the last minute – apply on time!**



# Next Steps

1. The relevant International Office **selects** student to Study Abroad
2. Student gets one week to **accept** offered place
3. The International Office **nominates** student to partner university
4. Partner university invites student to **apply**
5. Student applies for available **scholarship(s)**
6. Student gets **approval** for selected courses by Board of Examiners
7. Student completes **Learning Agreement** (EU destinations)

# Research/Internship Abroad



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# Website

Student website > Extra study activities > Studying abroad > Internships, research, fieldwork, summer schools and more

- > Your study programme
- > Support and well-being
- > Facilities
- ▼ Extra study activities
  - ▼ Studying abroad
    - > Exchange
    - > Studying abroad independently
      - Entire masters programme
      - Health and safety
      - Financial matters
      - Internships, research, fieldwork, summer schools and more**
      - International Exchange Coordinators
    - Honours education
    - Summer & winter schools
    - Extra online courses
    - Double degree
  - > Internships & careers
  - > Alongside your studies
  - > Administration & organisation

## Internships, research, fieldwork, summer schools and more

There are many other types of activity you can do abroad to enrich your studies and gain international experience. Find out about the options available to you.

General

Science

As a student of the Faculty of Science there are a range of activities you can do abroad as part of, or alongside, your studies. On this page you can find out about the options available to you, how to request approval and how to register your activity after gaining approval.

*Make sure to click on the activity type to unfold more information about the activity you are interested in.*

### Types of activity

Internships and research projects >

Subject-specific summer schools >

### International Office Faculty of Science

Hanna Pielka  
outgoing@science.leidenuniv.nl

Fenna Heezen  
outgoing@science.leidenuniv.nl

Maak een afspraak



Go to the website



# Registration - Usis

Registration,  
not  
application!

Please look at the [website](#) for more detailed information about finding a research project abroad. After being invited by a university or company, you can register in uSis.

## How:

1. Log in to Usis and select the '*Study Abroad*' tile
2. Select '*Register another type of study-related activity abroad*'.
3. Enter the requested data, upload any required documents then click on submit.
4. If you have the necessary faculty approval and your destination is safe, the university will approve your registration. You may then depart for your activity abroad. Remember to check the travel advice before departure in case the safety situation changes.
5. As soon as possible, enter your contact details abroad in the Study Abroad portal - in the '*During your stay*' section. Remember to keep your contact details updated whilst abroad so we can reach you in case of emergency!



# Scholarships



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# Website

- > Your study programme
- > Support and well-being
- > Facilities
- ∨ Extra study activities
  - ∨ Studying abroad
    - > Exchange
    - > Studying abroad independently
      - Entire masters programme
      - Health and safety
      - Financial matters**
      - Internships, research, fieldwork, summer schools and more
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    - Double degree
  - > Internships & careers
  - > Alongside your studies
  - > Administration & organisation

## Financial matters

What are the costs involved in studying abroad and how can you finance your stay? Avoid unexpected expenses by researching financial matters thoroughly in advance.

General

Science

### Budget

Make an overview of anticipated expenses and sources of income, to make sure you have sufficient funds for your studies abroad. Consider the following:

- Tuition fees
- Travel expenses (to/from your destination and during your stay)
- Rent
- Other living expenses (food & drink, clothing, etc.)
- Visas and residence permits
- Vaccinations, medication, health certificates
- Insurances
- Telephone costs etc.
- Student finance
- Scholarships
- Language tests
- Study costs (books etc.)
- Sports/recreation

### International Office Faculty of Science

Hanna Pielka  
outgoing@science.leidenuniv.nl

Fenna Heezen  
outgoing@science.leidenuniv.nl

[Maak een afspraak](#)

### International exchange coordinators (university-wide)

#### For outgoing students

Sanne Feenstra  
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studyabroad@sea.leidenuniv.nl

Jeroen van der Heide  
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studyabroad@sea.leidenuniv.nl

From October 17th until November 29th, there are walk-in hours for studying abroad. These are on every tuesday in Plexus (10:00-13:00) and wednesday in Wijnhaven (10:00-13:00).



**Go to the  
website**

# Available Scholarships

## EU destinations:

- Erasmus Grant for Studies (exchange at partner university)
- Erasmus Grant for Traineeships (projects/internships)
- Erasmus *Grant amount differs per destination and duration*

## Non-EU destinations:

- LUSTRA Grant
- *LUSTRA amount depends on length of stay, max €650 for a year*
- NL Scholarship
- *NL Scholarship is a fixed amount of €2500, but students are randomly selected. Deadline April 1<sup>st</sup> each year*

## Other financial aid:

- DUO uitwonende beurs
- DUO OV-vergoeding

# Brexit – studying/internships in the UK

- Due to Brexit, EU students are now required to obtain a study visa. For stays shorter than 6 months, you will receive a visa on arrival. For stays longer than 6 months, or for internships, you must apply for a visa in advance.
- Erasmus+ grants are no longer available but...  
...you can apply for a LUSTRA+ and the NL Scholarship!

*Check the [Brexit Dossier](#) on the website for more information*



**Brexit  
Dossier**





# Questions?



Any other questions?  
Contact us via [outgoing@science.leidenuniv.nl](mailto:outgoing@science.leidenuniv.nl)

Thank you!

