



GUIDE TO THE
MSc Programme
Cultural Anthropology
&
Development Sociology

SEPTEMBER 2022 intake

LEIDEN UNIVERSITY

Table of contents

03	Welcome
04	Structure of the MSc programme
05-06	Research Opportunities & Internships
07	Obtaining an individual supervisor
08	Methodology in Practice
09	Research Locations
10	The Research Proposal
11	Field reports
12	Writing up/ Editing
13	MSc students' as 'junior researchers' at CADS
14	Deadlines
15	Registration
16	Contacts at CADS

WELCOME AT CADS

Welcome to the MSc Programme
Cultural Anthropology and
Development Sociology!

This document provides some essential information on the structure and organisation of the programme. Detailed information on the programme can be found on the website of the Institute CADS and in the Prospectus.

As specified in the prospectus, the MSc CADS offers three programmes: Global Ethnography, Sociology of Policy in Practice and Visual Ethnography.

Disclaimer: No rights can be derived from this booklet. The education and exam regulations (Onderwijs en Examen Reglement - OER) and the online Prospectus (which is an addition to it) are authoritative.





1. Structure of the MSc programme

04

Large Issues, Small Places

The course Large Issues, Small Places introduces incoming master-students to the highest standards of empirical reasoning employed in the discipline, with a particular emphasis on the art of ethnographic research. In addition, the course Research Design (in track-specific groups) consists of three-hour tutorials in which students link literature and in-class discussions to their individual fieldwork topics. Together with the individual supervision by one of our staff, this class facilitates the writing of the research proposal.

Research Opportunities & Internships

Students enrolled in one of the MSc programmes CADS develop their own research project that includes several months of fieldwork. The project is intended to teach you how to do research, and how to analyse the data, it is 'learning by doing'. For Global Ethnography (GE) students can make use of the research opportunities offered by our staff members listed on the website of CADS. A separate heading lists the research internships that the Institute is currently offering as part of the Sociology of Policy in Practice (PiP). Please check these pages regularly for updates, as new research opportunities and research internships may be added.

Unfortunately, in the aftermath of the covid-19 pandemic, students may face restrictions regarding where and how to conduct ethnographic fieldwork. While the situation remains unpredictable, going by the current developments, conducting fieldwork outside the Netherlands might be possible but students have to obey government rules and regulations, wherever they conduct their fieldwork. And make sure that you can revert to a plan B in case the rules and regulations change.





The study coordinator grants permission to conduct field research once the following conditions are met:

(1) The student's Research Proposal must receive a pass grade (6-10) from its individual supervisor. The assessment form should be sent to the coordinator of studies.

(2) The individual supervisor must approve the language proficiency of the student, as applicable to the field research envisaged.

(3) The *Ethics form* has to be filled out completely and sent to the coordinator of studies.

(4) A *Letter of Liability* has to be filled out completely and sent to the coordinator of studies.

(5) In case of field research abroad, the student has to register in uSis in the Study Abroad portal. In this portal, it is particularly important to fill out your complete contact details at which you can be reached while abroad.

OBTAINING AN

Individual supervisor

07

After the first weeks of the programme, you will be assigned an individual supervisor, a member of the CADS faculty with who you will work on your research project. You will regularly meet your individual supervisor and discuss with her or him how your project is progressing. The individual supervisor will also be one of the two members of staff to review and grade your work.

Methodology in Practice

The course Research Design encompasses a mandatory 'Methodology in Practice' (MiP) week, which is intended to provide you with hands on training with respect to ethnologic method.

The MiP week is scheduled for 24-28 October 2022.

In order to make full use of the time available for the MiP week, the training will be conducted from Monday morning until Thursday evening in Amsterdam. Friday 28 October, we will have full day at the University in Leiden

Typically, mornings will be used for short lectures on methodology and ethics, while afternoons will be dedicated to individual methodological exercises, which are then evaluated in the evenings.

During the stay food (vegan/vegetarian) and drinks (non-alcoholic) will be provided by the Institute CADS. Dormitories on location are available and will be substantially sponsored by the Institute CADS. If you want to make use of this accommodation, we demand a contribution of 50 euro per person (for three nights). Further details will follow in September 2022.



A vintage map of Greenland, showing various geographical features and names in multiple languages. A wooden gavel is positioned diagonally across the map, with its head resting on the word 'Greenland'. The map is aged and has a yellowish-green tint. The title 'RESEARCH Locations' is overlaid in white text on the map.

RESEARCH Locations

In the first weeks of the MSc you will be asked to propose a preliminary topic. You will also be asked to specify the location(s) at which you would like to do fieldwork, the networks you have in place to enable it, and clarify how you will communicate (in what language) with your research interlocutors. You will also need to make sure that you can create an iterative feedback process for yourself locally to discuss your data and thoughts/ interpretations. During the fieldwork, you will need to interact with your supervisor via e-mail or Skype. Dependent on the location of your fieldwork, you may or may not be visited by one of the Leiden supervisors during fieldwork.

Unfortunately, in the aftermath of the covid-19 pandemic, students may face restrictions regarding where and how to conduct ethnographic fieldwork. While the situation remains unpredictable, going by the current developments, conducting fieldwork outside The Netherlands might be possible but students have to obey government rules and regulations, wherever they conduct their fieldwork. And, make sure that you can revert to a plan B in case the rules and regulations change.



THE RESEARCH

Proposal

10

A research proposal is a paper not shorter than 15 pages. More info on contents and criteria can be found in the [Prospectus](#) and in the syllabus of the Research Design class that will be distributed early February. The final version of your proposal should be submitted via Brightspace before Monday 12 December, 12:00. *You cannot start your fieldwork unless the research proposal has been graded.*

Please discuss the drafting of your research proposal with your individual supervisor. In case of a re-take, submission of the revised research proposal: Monday 2 January 2023. The fieldwork period will then shift forward by (at least) one week.

Field Reports

Throughout your fieldwork period, you will write three mandatory reports.

Fieldwork/Internship report 1

Operationalization in the field (500 words)

Take the main concepts from your research proposal, and explore what these translate into in the field. Indicate strategies how you will research them.

(To be submitted to your supervisor after 3 weeks in the field)

Fieldwork/Internship report 2

Reflection on the fieldwork experience (500 words)

A progress report. How is it going so far? What have you done, what do you still want to do? (To be submitted to your supervisor after 6 weeks in the field)

Fieldwork/Internship report 3 (final)

Preliminary Analysis/Interpretation of the data (2000 words)

What are your findings so far? What themes have emerged? What patterns have you detected? What more do you want to explore? (To be drafted in your final weeks in the field, and to be submitted 4 days before the start of the Thesis Seminar.)

The final report will also be used as a stepping stone to a further discussion of the writing process, or in case of a visual project, the editing of a film.

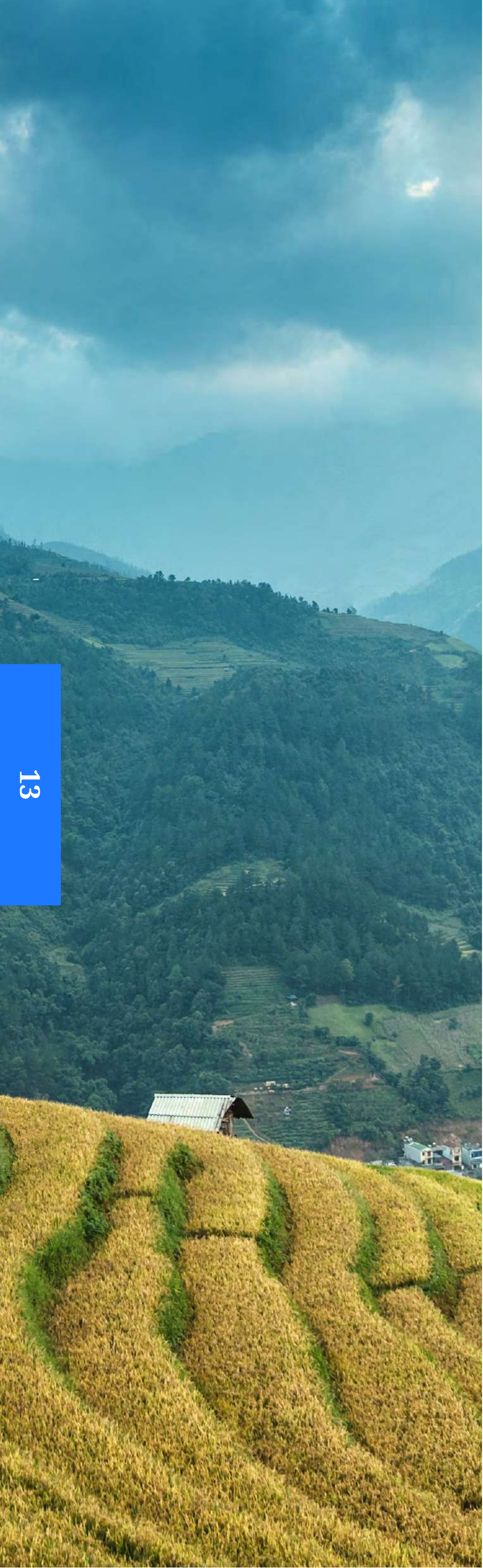


Writing up / Editing

The trajectory by which you process your data, will normally encompass the following phases:

- Analysis of your data: finding the topic and especially connections between different topics
- Reading literature related to key topic
- Identifying key ethnographic pieces (texts, quotes, scenes, moments that you will use to support your argument)
- Developing an academic argument
- Identifying sub-arguments
- Structuring your thesis
- Reflection on the field, on methodology, on representation and on ethics
- Writing draft chapters, making draft edits etc.
- Finalization of the Thesis

More details can be found in the syllabus for the [Thesis seminar](#) that will be distributed upon return from the field.



MSC students' as 'junior researchers' at CADS

MSc students conduct research that fits within the themes that are central to the research programme of the Institute CADS. One important way to engage with this research programme is through participation in the research seminars. During their stay at Leiden students are expected to regularly attend the institute's monthly research seminar which is usually held (online for the time being) on Monday afternoons of the second or third week of the month. The topic and location of the seminar are published on the Institute's website or on the posters around the Institute.



One year is a short period of time for such a project and in order to complete everything on time we have created a structure that includes a number of strict deadlines. Please note that you must keep to these deadlines in order for your MSc to be completed on time. You can find the enrolment deadlines for each course in the [Prospectus](#).

First draft of the research proposal	2 December 2022
Submission of the <u>completed research proposal</u>	12 December 2022
In case of a re-take submission of the revised research proposal	2 January 2023
Submission of the first fieldwork report	after 3 weeks in the field
Submission of the second fieldwork report	after 6 weeks in the field
Submission of the concluding and encompassing fieldwork report	4 days before the start of the Thesis Seminar
First draft of the Master Thesis Project	26 May 2023
Submission of the <u>completed thesis</u>	23 June 2023
In case of a re-take submission of the revised thesis	11 August 2023



COURSE Registration

You can use [MyStudyMap](#) to add courses and examinations to your schedule and to enroll for courses and exams. Plan your enrolments in MyStudyMap in advance. You can plan everything in your own time, then submit all your course enrolments in one go at the start of the enrolment period. Some courses do not require enrollment via MyStudyMap, check the [Prospectus](#) for the enrollment requirements per course.

Please note: your enrolment plan is not an actual enrolment and does not guarantee you a place.

For more details regarding the registration for classes, please see the individual course descriptions in the [Prospectus](#). Make sure you choose the right specialisation.

Contacts at CADS

The Institute of Cultural Anthropology and Development Sociology is situated on the 3rd floor of the Pieter de la Court Building, Faculty of Social and Behavioural Sciences, Wassenaarseweg 52, 2333 AK Leiden, The Netherlands. [A route planner](#) can be found on the website.

The general [Students Services Desk](#) can be found on the ground floor of the Building.

For all further questions on the MSc programme, please do contact our study coordinator Sissy Hofmeester or (for questions which the study coordinator cannot answer) the research coordinator Dr. Erik de Maaker.



Sissy Hofmeester

Study Coordinator

s.hofmeester@fsw.leidenuniv.nl



Erik de Maaker

Research Coordinator

maaker@fsw.leidenuniv.nl



VERSION 5 AUGUST 2022

