

## **Master electives, extra-curricular courses and a petition of the type “replacement” (vervanging)**

Consult your “Course history” and put down the course codes of the course(s) you want to add to your Academic Requirements (these course codes end on a Y and you can see the ects in the same line, for example 6464eI18Y)

Go to Academic Requirements and look for the “dummy”-course “Elective(s) Master”.

In some specialisations these courses are listed separately:

- Social and Organisational Psychology
- Economic and Consumer Psychology
- Applied Cognitive Psychology

In some specialisations Electives may form a supplement to a 10 ec Internship. If you have completed a 20 ec Internship but followed extra Electives, you may add them to your Academic Requirements in this section:

- Child and Adolescent Psychology
- Clinical Psychology
- Health Psychology
- Clinical Neuropsychology
- Methods and Statistics
- Occupational Health Psychology

Note: Master Electives followed at the Institute of Psychology are added in these sections and will show on your diploma. The course codes always start with 6464...

Click on Elective(s) Master.

Next on “submit request”

Petition type 5 Replacement Continue

Beneath the blue bar “Replace by” you see a magnifying glass.

If you click on it, a screen will pop up stating “” Look up Course ID”

In the box “Catalog Nbr” you fill in the course code of the course you want to add (you made a note on that remember).

Press the button “Look up” and the course will appear.

Select it by clicking on it and it will show in your petition.

Do not forget to fill the fields : “Description” and “Explanation student”

Finally press “Submit”

Psychology bachelor courses (starting with course code 6463 or 6462), which you followed during your master, are added in the same way, but in the section extra-curricular. Since these courses are not on a master level they will not show on your diploma, but will be mentioned in the diploma supplement.