

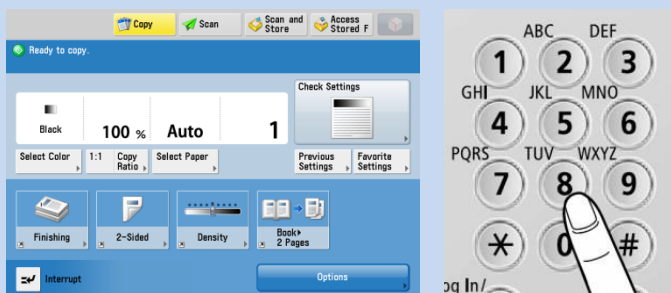
Instruction card - Photocopying



- A) Touchscreen: Change settings and select functions
- B) On/Off: Standby
- C) Start button: Start the job
- D) Stop button: Stop the job
- E) Reset button: Standard settings



- Tap the 'Copy' function button on the start screen of the operating panel.



- Enter the number of copies using the keyboard.
- Tap 'Select Color' to choose between black/white and colour
- Tap 'Copy Ratio' to enlarge/shrink
- Tap 'Select Paper' to choose the drawer/paper type
- Tap 'Finishing' to add staples, etc.
- Tap '2-Sided' for double-sided



- Put the original face up in the document feeder or put the document face down on the document glass.



- Push the green button to start photocopying.

